

MEDIA CENTER RESOURCES

- * Full automation with Athena Library Automation System
- * 7453 volumes
 - 2691 fiction
 - 459 reference
- * 16 current magazine subscriptions
- * Daily and local newspapers
 - Chicago Tribune
 - Westmont Progress
- * Audiovisual materials
- * 49 Books on tape
- * 5 computer mini lab (on the network)
- * Multimedia tools: scanner, digital camera, camcorder
- * Online Subscription Resources
 - Infotrac Jr. Periodical Index Online
 - World Book Online
 - First Search (OCLC)
 - Novelist
- * World Wide Web Access
- * Media Center Resources web page with links to 100's of sites
- * Reference and networked software programs
- * 2 networked PC computer labs
- * 3 computer to TV connections

RULES

MEDIA CENTER

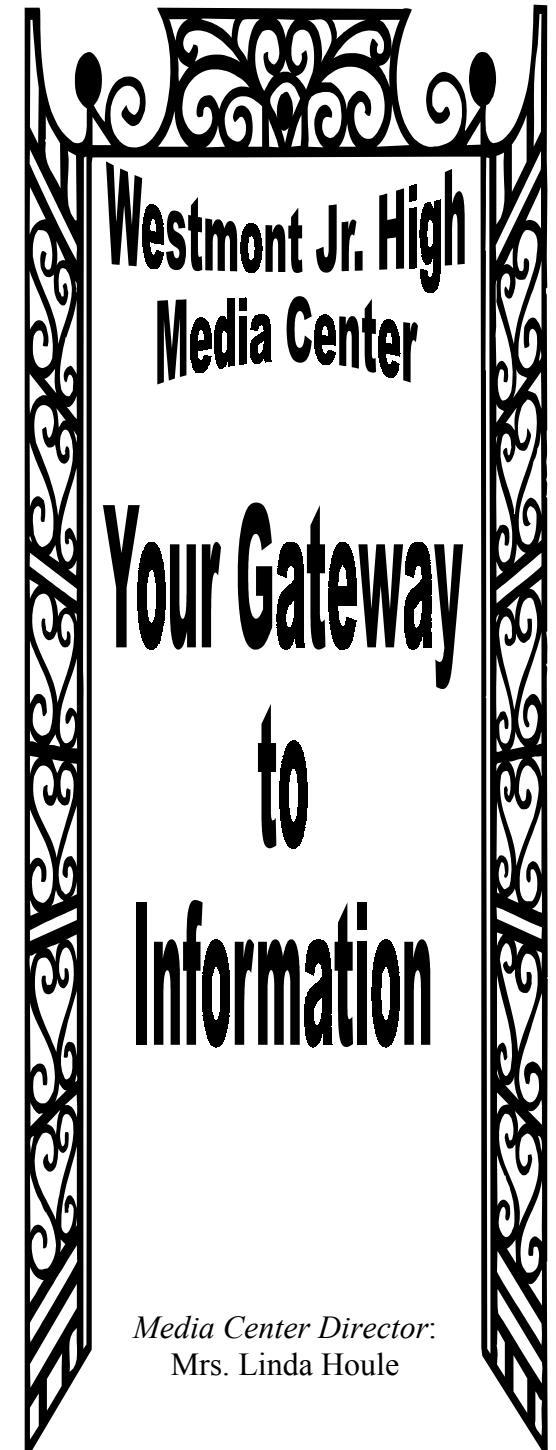
- * Study and group work, not socializing
- * Book selection
- * Research

MEDIA CENTER MINI LAB

- * Two students to a computer
- * No games
- * Internet access requires permission

ALL COMPUTERS

- * Computers are to be used for educational purposes
- * No loading or downloading of software
- * NO EMAIL
- * NO CHAT, Instant Messenger, etc.
- * Printout only necessary information, previewing material before printing
- * Adult supervision required
- * Follow copyright guidelines and laws
- * Tampering with computers or other student's work or inappropriate use of the Internet may result in loss of privileges and consideration of reimbursement costs.



**Westmont Jr. High
Media Center**

**Your Gateway
to
Information**

*Media Center Director:
Mrs. Linda Houle*

HOURS

Media Center Floorplan

MEDIA CENTER & MINI LAB

Monday - Thursday 8:20 a.m.—3:30 p.m.

Friday 8:00 a.m.—3:30 p.m.

- After school use of the Media Center must be cleared with Mrs. Houle or her Media Aide **before** the end of the school day.

COMPUTER LAB HOURS

8:20 am - 3:14 pm

- * Before or after school use requires supervision by your classroom teacher or a teacher's aide.

CIRCULATION

- * 2 books - 3 weeks
- * 1 magazine - OVERNIGHT
- * Fines: 10¢ a day (1 grace day)
- * Weekly overdue notices are passed out in Reading Class the beginning of each week.
- * Lost books are to be reported immediately.
- * Holiday fines are charged on overdue items over winter and spring breaks.

