

## Program Focus

### Reading

- Collection emphasis—targeted to age group
- Collection supports curriculum (explain)
- Collection size and value
- Program Details

## Technology

- Technology Tools (computers, printers, scanners, wireless, etc.)
- Applications (Word, Powerpoint, Excel, Publisher, etc.)
- Information Architecture (library web site design, custom WWW pathways, special projects)
- Publish access passwords to databases

## Information Literacy

- Definition of information literacy
- Emphasis in using the Big Six ([www.big6.com](http://www.big6.com)) and parent can help students use it for organizing research projects too.
- Evaluation of Information sources for quality, accuracy, authority, objectivity and currency

## Staff

Library Media Teacher, with credentials, contact info, other duties (w/photo)

### Support Staff

Library Assistants, background (w/ photo)

Student Assistants

## Library Service

### The “Nitty-Gritty”

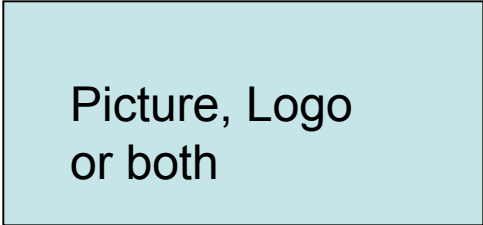
- Scheduling
- Circulation
- Fines
- Times Open
- Items for Sale
- Photocopying
- Printing
- Textbooks
- Ad Nauseum

## How You Can Help

- Ask your child what they are reading
- Learn about the great information resources on the library web site, and help your student use them
- If you are interested in how school libraries help your students, visit the following web sites:
  - <http://www.lmcsource.com>

Then find the link for library research under “Freebies”

Title page: Name of Library



Picture, Logo  
or both

Guide to Programs and Services

School Year